

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

Nutrition Consultant 2

Public Health Initiatives – Community, Family and Health Equity – WIC

POSTING DATE: September 22, 2015

CLOSING DATE: September 29, 2015*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list

POSITION CONTROL NUMBER: 12549TS **NOTE:** THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/35 hours/week,

SALARY GROUP/RANGE: HC 24/\$60,862*-\$82,411 (*NEW State employees)

NOTE: Candidates must have applied for and passed the Nutrition Consultant 2 exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

PREFERRED SKILLS:

- Experience working with state and federal laws, statutes and regulations pertaining to Nutrition Programs.
- Experience in nutrition, dietetics and nutrition education as related to public health practices and specialized programs.
- Experience with training and technical assistance methods, reporting and evaluation techniques.
- Experience communicating orally and in writing.
- Ability to travel in and out of state for meetings/conferences.

Those selected for interview will be asked to submit a writing sample.

Knowledge, Skill and Ability:

Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of nutrition, dietetics and nutrition education as related to public health practices and specialized programs; considerable knowledge of modern methods, materials and appliances used in large and small food preparation services; considerable knowledge of safety and sanitary problems, legislation, regulations, current programs and practices related to community nutrition and food management; considerable knowledge of program management and budgeting processes; knowledge of training and technical assistance methods, reporting and evaluation techniques; knowledge of cost control methods in food delivery; knowledge of training and technical assistance methods; considerable interpersonal skills; considerable oral and written communication skills.

EXPERIENCE AND TRAINING

General Experience:

Eight (8) years' experience as a nutritionist or dietitian in a health or human services agency or facility or agriculture extension service.

Substitution Allowed:

1. College training in dietetics, foods and nutrition or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.
2. A Master's degree in community nutrition or public health nutrition or completion of a dietetic internship may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class may be required to travel.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

FAX: 860-730-8386
EMAIL: dph.recruitment@ct.gov
If mail is necessary, please send to:
Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 860-509-7223).
THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860-509-7220.